

HOUSE RULES

Welcome to Danspunt!

This document contains information and agreements regarding the use of our building.

Open house

Danspunt is an open house with many residents. In addition to MaakPlaats, Danspunt also houses its own office, the office of its permanent partner Crazy Legs, and many individual users in the studios. As a MaakPlaats, we invite you into our house and ask you to take care of the spaces, the people in the building, and the environment, just like everyone else. Please bear in mind that the users after you should be able to have an experience that is just as enjoyable as yours.

Arrival and departure

The only entrance and exit to the hall is the front door. The other doors may not be used as entrances or exits. The USER will receive a door code to access the hall. Only persons related to the USER's activities are permitted in the rooms. It is not permitted to sublet the space.

When leaving the hall, the USER must always ensure that: - the music system + speakers are switched off

- the hall is left tidy
- all lights are switched off
- all doors are closed
- the building is locked

Emergency exits

There are two emergency exits in each studio and in the foyer. Check their location before starting. It is forbidden to open the emergency doors, except in an emergency.

Smoke and fire

Smoking, any form of fire (e.g., candles), smoke machines, and/or hazers are not permitted in the building.

Safety and nuisance

Always be considerate of other users of the rooms and offices in the building. There are also apartments and homes on the Dok Noord site. Avoid noise nuisance at all times.

Capacity

The maximum room capacity is 200 people per compartment of the room. The USER shall inform DANSPUNT if they are organizing a public activity or an activity with more than 20 people.

Equipment and room layout

Each studio is equipped with lighting and sound systems. The equipment may not be moved to another room. The layout of the rooms may not be changed without the express permission of DANSPUNT.

The USER is liable for any damage caused to Danspunt or to others during the period of use, e.g. damage caused by fire, loss or damage to (technical) equipment, the floor, objects, and furniture.

Glass

Glassware is not permitted in the studios. This also means no glass bottles with drinks. When renting the bar, all drinks must be served in reusable plastic cups.

Floor

Activities that could damage the parquet floor of the dance hall are not permitted.

Copyright

The user is responsible for declaring and paying copyright fees to SABAM and neighboring rights (Fair Compensation) for the use of music for the activities.

Emergency

DANSPUNT provides a basic first aid kit in the dance hall. The USER must inform DANSPUNT when an item has been used and needs to be replenished.

Emergency number	112
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Taxi V-tax	(+32)(0)9 222 22 22
Doctor on call	(+32)(0)9 236 50 00
Medical practice De Sleep	Désiré Fiévéstraat 31, 9000 Ghent (+32)(0)9 223 29 23
Dok Noord Pharmacy	Dok Noord 7, 9000 Ghent
Pharmacists on call	(+32)(0)9 001 05 00 (+32)(0)9 236 50 00

If you have any questions or problems, please contact Ellen Kromhout at Danspunt at ellen.kromhout@danspunt.be or 0485/45.73.21.

Greentrack

Danspunt vzw is a member of Greentrack Gent vzw, a network committed to reducing the ecological footprint of Ghent's cultural sector and its audience. Danspunt hopes to not only fulfill this commitment internally, but also to promote it externally. That is why we would like to ask all our partners to integrate this awareness into our collaboration.

How you can help:

- Be mindful of your energy consumption.
- Switch off unused appliances, turn off the lights when you leave a room, close the doors to keep the heat in.
- We encourage sustainable mobility and public transport. - Try to make your meals as local, organic, and vegetarian as possible.
- Try to use and buy fair trade materials whenever possible. - Try to use reusable bottles and cups to reduce waste, and recycle or compost your waste.
- Don't waste water and try to use biodegradable cleaning products.